

CARGO GUIDELINES

Agape Flights recognizes the sacrifices and dedication of every missionary we serve. By following these cargo guidelines, you help us steward our resources wisely, maintain safety for our staff and volunteers, and ensure that all missionaries have access to the supplies needed to carry out their vital work.

WEIGHT LIMITS

Whenever possible, please limit cargo items to a **maximum of 40 pounds each** as heavier items are more difficult and hazardous for our staff and volunteers to handle.

Oversized or Unusual Cargo

To help us effectively plan and serve all missionaries equitably, **advance notice** is required before sending any oversized or unusual cargo, such as generators, motorcycles, washers, stoves, or similar equipment. **Agape will not accept large, assembled furniture of any kind.** Whenever possible, **large items should be disassembled** before delivery to the hangar as this helps to conserve space, reduce handling risk, and improve loading efficiency.

If you are planning to send any oversized or unusual cargo, please contact our Cargo Department for approval **at least two weeks in advance** to provide the size and weight, purpose and urgency, and to confirm availability of hanger and aircraft space.

Due to limited capacity, shipment of oversized cargo may be **delayed or declined** depending on flight safety and space considerations.

CONTAINERS AND BOXES

Experience has taught us that box contents settle during shipping, and the corners, sides, and seams tend to break down causing items to fall out and possibly get lost. For handling and security reasons, please only use durable, high-quality boxes, bins, and suitcases. Do not overload boxes or use containers with locks, as all cargo is opened and checked upon delivery to our hangar.

NON-PERMITTED BOX CONTENTS

Agape Flights delivers all items considered safe and within regulatory guidelines. Please note Agape will NOT ship the following:

- Expired medication
- Combustible items (eg. Lighters)
- Alcohol
- Tobacco products

- Pornographic material
- Weapons, including stun guns
- Contraband
- Illegal drugs

To ensure compliance with Customs regulations and to prevent the transport of any contraband or unsafe cargo by air, Agape's cargo department opens and inspects all packages prior to placement on the aircraft. **At the discretion of Agape Flights management, we reserve the right to decline shipment of any cargo considered inappropriate.**

SHIPPING AND PACKING GUIDELINES

Accuracy when addressing parcels and mail is **extremely important**. If all the required information is not provided on the delivery label, the mail or cargo could be shipped to an incorrect affiliate or deemed undeliverable. Agape has affiliates with the same or similar first or last names; therefore, your full name and account number must be on all packages and mail coming into the hangar.

Below is an example of what this should look like.

Missionary Address:

Missionary Name (*NOT MINISTRY*)
[Airport Code]–Account#
 c/o Agape Flights
 100 Airport Ave E.
 Venice, FL 34285

Sender Address:

Sender Name
 Street Address
 City, State Zip

Airport Codes for all service locations

Eleuthera	GHB	Cap Haitien	CAP	Bombardopolis	BOM
Jacmel	JAK	Jeremie	JER	Port au Prince	PAP
Les Cayes	CAY	Santiago	STI	Santo Domingo	DMG

TYPES OF CARGO

Our mission exists to serve and support our missionaries by providing safe, reliable transport of ministry-related supplies to the field. Our goal is to ensure that every pound of available aircraft space is first used to provide missionaries with the critical supplies required for their ministry work, and because aircraft space and weight capacity are limited, priority is given to cargo that directly supports ministry operations.

Ministry Cargo

Ministry cargo includes, but is not limited to, essential materials, supplies, and equipment that are used directly in your ministry's daily operations, such as:

- Educational, seminary, or school supplies

- Medical tools, medications, and clinical items
- Building or maintenance materials for ministry sites
- Auto parts, computers, lithium batteries
- Food and hygiene products for ministry programs
- Evangelistic and community outreach resources

Please plan for your needs as far in advance as possible, as cargo is prepared for each flight on a first-in-first-out basis. Agape Flights reserves the right to prioritize cargo based on:

- Ministry impact and urgency
- Safety and weight limitations
- Available aircraft space

In cases where, due to unforeseen circumstances, you need to request priority delivery of an item, please contact us at MissionaryServices@AgapeFlights.com and our Cargo Director will get back to you. When necessary, ministry-critical items may take precedence over all other cargo.

Personal Cargo

Agape considers personal cargo as essential to fulfill ministry-related work, and the same stated guidelines apply when sending personal items.